CHITHUMBA LIMITED
P.O BOX 40139, KANENGO, LILONGWE
Cell. +265 884 57 46 23
REQUEST FOR QUOTATIONS: 10 TON TRUCK (FOR GOODS)

Procurement Number: CHL/G/NCB/2026/001

To: Eligible and qualified suppliers

Date: 05/11/2026

The Procuring Entity named above invites you to submit your quotation for the goods described herein. Partial Quotations may be rejected, and the Purchaser reserves the right to award a contract for selected items only. Any resulting order shall be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders (available on request) except where modified by this Request for Quotations.

SECTION A: QUOTATION REQUIREMENTS:

1) Description of Supply and Delivery

- To supply one heavy-duty 10-tonne payload truck, with a closed van body.
- They are to be delivered at Chithumba Limited Offices, Kanengo, Lilongwe.

No.	Parameter	Minimum Requirement	M = Mandatory D = Desirable
1.1	Condition	Brand new, unused	M
1.2	Vehicle type	Medium-duty truck, 4x2, right-hand drive, with enclosed van (box) body	M
1.3	Payload	Rated load capacity of at least 10,000 kg after the van body is fitted. Bidders shall state GVM, kerb mass with body, and net payload	M
1.4	Gross vehicle mass	Sufficient to carry the payload in line 1.3 within Malawi axle-load limits; state front and rear permissible axle loads	M
1.5	Engine	Diesel, at least 115 kW (155 hp) and at least 600 Nm torque; state displacement and number of cylinders	M
1.6	Emission standard	Euro II or better, suitable for Malawi diesel quality	M
1.7	Transmission	Manual, at least 6 forward speeds and 1 reverse	M
1.8	Steering	Power-assisted, right-hand drive	M
1.9	Electrical	24 V system	M
1.10	Fuel tank	lockable cap	M
1.11	Van body dimensions	Internal length at least 6.0 m, internal width at least 2.2 m, internal height at least 2.2 m;	M

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No.	Parameter	Minimum Requirement	M = Mandatory D = Desirable
		volume at least 30 m^3	
1.12	Van body construction	Steel frame with steel or aluminium panels (floor plate at least 3 mm, sides and roof at least 1.5 mm); floor rated for 10 t of bagged commodities; roof or side vents for grain ventilation	M
1.13	Doors	Full-width lockable rear double doors with heavy-duty locking bars and padlock hasps	M
1.14	Cargo fittings	Internal tie-down rings or rails, interior lighting, rear access step	D
1.15	Safety equipment	Two fire extinguishers, two reflective triangles, first-aid kit, reverse buzzer	M
1.16	Tools	Jack rated for the vehicle, wheel spanner, standard tool kit	M
1.17	Branding	Chithumba Limited logo and contact details on both sides and rear of the van body (artwork supplied by Chithumba)	D
1.18	Warranty	At least 12 months or 50,000 km, whichever comes first	M
1.19	Registration	Cleared through customs and registered with DRTSS in Chithumba Limited's name, with number plates, Certificate of Fitness	M
1.20	Documentation	Owner's manual, service book and parts catalogue in English	M
1.21	Training	Driver familiarisation training	M

2) Quotation prices shall be inclusive of all applicable costs, including transportation, insurance and delivery to Chithumba Limited's designated delivery location.

3) The delivery period required is 60 days from date of order.

4) Quotations must be valid for 7 working days from the date for receipt given below.

5) The warranty/guarantee offered shall be: 1 Year.

6) Quotations and supporting documents as specified in Section B must be marked with the Procurement Number given above, and indicate your acceptance of the terms and conditions.

7) Payment terms: 70% upfront and 30% upon delivery.

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8) Quotations must be received, in sealed envelopes, no later than: **16:30 pm on 13th November 2026.**

9) Quotations must be returned to:

10) The Procurement Officer
Chithumba Limited
P.O Box 40139
Plot28/251
Kanengo light
Lilongwe.

11) The attached Schedule of Requirements at Section C, details the items to be purchased. You are requested to quote your delivered price for these items by completing and returning Sections B and C.

Quotations that are responsive, qualified and technically compliant will be ranked according to price. Award of contract will be made to the lowest priced quotation by item or by total through the issue of a Local Purchase Order.

Jacob Kumwenda

Title/Position: Managing Director

For and on behalf of the Purchaser: Chithumba Limited

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Your quotation is to be returned on this Form by completing and returning Sections B and C including any other information/certification required within this RFQ.

SECTION B: QUOTATION SUBMISSION SHEET

1) Currency of Quotation: ……...Malawi Kwacha

2) Delivery period offered: …… days/weeks/months from date of Purchase Order.

3) The validity period of this Quotation is: …… days from the date for receipt of Quotations.

4) Warranty period (where applicable):…….. months.

5) We attach the following documents:

i. Section C of the Request for Quotations completed and signed;

ii. A copy of our Trading Licence,

iii. A copy of current Annual Tax Clearance Certificate,

iv. A list of recent Government or other contracts performed,

v. PPDA Registration certificate.

6) We confirm that our quotation is based on the terms and conditions stated in your Request for Quotations referenced above, and that any resulting contract will be subject to the Government of Malawi General Conditions of Contract for Local Purchase Orders.

7) We confirm that the prices quoted are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

Authorised By:

Signature: _____ Name: _____

Position: _____ Date: _____
(DD/MM/YY)

Authorised for and on behalf of:

Company: _____

Address: …….

…….....

If any additional documentation is attached to your quotation, a signature and authorisation at Section B and Section C is still required as confirmation that the terms and conditions of this RFQ prevail over any attachments. If the Quotation is not authorised in Section B and Section C, the quotation may be rejected.

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SECTION C: SCHEDULE OF REQUIREMENTS (TO BE PRICED BY BIDDER)

Item No	Description of Goods (Attach detailed specification if necessary)	Unit of Measure	Quantity	Delivered Unit Price *Kwacha*	Delivered Total Price *Kwacha*
			Total		

The following attachments are appended to clarify the Description of Goods:
[*List any attachments providing additional specification of the goods required*]

Authorised By:

Signature: _____ Name: _____

Position: _____ Date: _____
(DD/MM/YY)

Authorised for and on behalf of:

Company: _____